MEMORANDUM FOR Parents of Prospective Air Force ROTC Cadets

FROM: AFROTC Detachment 805 Commander
1227 TAMU, Military Sciences Building
College Station, TX 77843

SUBJECT: Air Force Reserve Officer Training Corps Student Requirements

1. We look forward to having your student be a part of AFROTC Detachment 805! Our mission is to develop the highest quality leaders and officers for the United States Air Force and Space Force. The fact that they have chosen to be a part of our program, whether to earn a commission or to gain leadership experience, says a lot about their character, and I know you are proud of them.

Your student was given a list of required documents at their New Student Conference in order for us to make them an “active” cadet in our program. Whether your student is seeking a commission or not, we still require these documents in order to participate. We understand that some of these documents have sensitive information on them. Cadre members will never keep the original copy and will protect the copy on file in accordance with the Privacy Act of 1974 (5 U.S.C. 552a). Outlined below are the required documents to participate in our program.

2. All incoming cadets signed up with AFROTC are required to bring the following items:
   a. Full-size Original and ONE Copy of Birth Certificate (or Naturalization Certificate)
   b. Original and ONE Copy of Social Security Card with student’s signature
   c. A voided check or E-deposit Slip (account must be in cadet’s name)
   d. A completed AFROTC Form 28 signed by a Medical Doctor (to include MD stamp), Corps of Cadets Physical Form can be accepted if a copy is provided
   e. A completed DD Form 2983, Recruit/Trainee Prohibited Activities Acknowledgement
   f. A Selective Service Number Printout (18+ Males only)
      https://www.sss.gov/RegVer/wfVerification.aspx
   g. WINGS account using this link: https://wings.holmcenter.com/applyforafrotc

3. Cadets who fail to bring the above documents will not be eligible for the following:
   a. Monetary entitlements, if applicable
   b. Nomination for any Selection Program (Scholarships, Field Training Allocation, etc.)
   c. Participation in Physical Fitness, part of LLAB class, any student without proper documentation (Form 28/Corps Physical) considered unexcused absence from class.

4. Cadets seeking a commission in the Air or Space Force must also meet the below requirements [in addition to paragraph two requirements] NLT 31 Dec 21 in order to receive Military Uniform Commutation (MUC). These cover most of the corps uniform costs with payments in Feb/Mar of Spring term.
   a. Pass the AF Physical Fitness Assessment in the Fall Semester (no later than 9 Dec)
   b. Receive at least a “C” in Air Force Class, a “Satisfactory” in LLAB - Leadership Laboratory, a Fall TGPA > 2.0, and attempt 12 academic hours (Full Time Student)

5. For any questions regarding this information, please contact the AFROTC Detachment 805 Recruiting Officer at 845-7611.

SHERRI J. LEVAN, Colonel, USAF
Commander, AFROTC Det 805